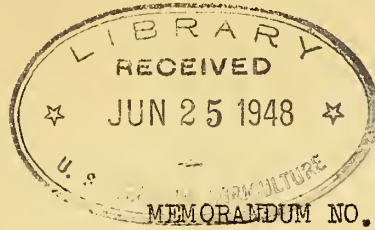


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UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON, D. C.



December 13, 1941

Organization of Department for War Effort

In order to increase to the fullest possible extent the contribution of the Department of Agriculture toward winning the war, I am reorganizing the Department's administrative machinery.

The seventeen line agencies that now report directly to the Secretary are being grouped for more effective action and coordination under the direction of eight group administrators.

I am establishing an Agricultural Defense Board composed of eleven Department officials.

Through this Board and the grouping of the line agencies, we hope to contribute our maximum effort to the primary responsibility of American agriculture during the emergency--the production of the food and fiber needed by this country and her allies.

To this task, all others must be subordinated.

I feel that the reorganization will enable the Offices of the Secretary, the Under Secretary, and the Assistant Secretary to concentrate upon the production program and other vital wartime programs. I feel also that the changes will enable the Department to centralize responsibility for the execution of these programs; to center research activities of the Department upon war needs; to produce abundantly without soil waste and destruction; to move toward a reduction in the number of Department agencies in the field which farmers must contact; and to enable the Department to meet all increased duties and responsibilities with greater efficiency and economy.

As I have said the primary responsibility of American agriculture is the production of the food and fiber needed for victory. Yet the experience of the first World War proved that hasty and poorly planned production can take a tremendous toll in human and soil resources. Because of national farm programs, we have the organization that should enable us to avoid some of the costly mistakes of the first World War.

As a further safeguard for our basic resource, the soil, I am grouping the Soil Conservation Service with the Agricultural Adjustment Administration. The technical skill of the Conservation Service should

be invaluable in helping us obtain the maximum of production with the minimum depletion of our soil. I am also placing the activities of the Federal Crop Insurance Corporation and of the Sugar Division under the supervision and direction of the Administrator of the Agricultural Adjustment and Conservation group; these latter agencies already have a single field administration and even more integration of the programs seems desirable from many standpoints. Each of the four agencies in this grouping will retain its present organizational status, but its activities will be under the supervision and direction of an Administrator, acting as my personal representative.

During the first World War, the scientific research agencies of the Department made notable contributions to victory. We hope to see to it that these agencies are even more effective during this war. Therefore, I am grouping together the Bureau of Animal Industry, Bureau of Dairy Industry, Bureau of Plant Industry, Bureau of Agricultural Chemistry and Engineering, the Bureau of Entomology and Plant Quarantine, the Bureau of Home Economics, the Office of Experiment Stations, and the Beltsville Research Center. These agencies will also retain their bureau status, but their activities will be under the supervision and direction of an Administrator, acting as my personal representative.

The work of purchasing American food to be sent to the British and other allies, together with many other important duties, is being handled by the Surplus Marketing Administration. In an effort to give all possible assistance toward the carrying out of this task, I am establishing an Agricultural Marketing group consisting of the Surplus Marketing Administration, the Commodity Exchange Administration, and the Agricultural Marketing Service (except for the Division of Agricultural Statistics). These agencies also retain their bureau status, but their activities will be under the supervision and direction of an administrator, acting as my personal representative.

In addition to his duties as Land Use Coordinator, I am designating Milton S. Eisenhower as Associate Director of Extension work.

The eight group administrators are:

R. M. Evans, Agricultural Adjustment and Conservation Administrator
C. B. Baldwin, Farm Security Administrator
Roy F. Hendrickson, Agricultural Marketing Administrator
John B. Hutson, President, Commodity Credit Corporation
Earle H. Clapp, Acting Chief, Forest Service
Eugene C. Auchter, Agricultural Research Administrator
Albert G. Black, Governor, Farm Credit Administration
Harry Slattery, Rural Electrification Administrator

PART I - Agricultural Adjustment and Conservation Administrator

1. The Agricultural Adjustment Administration, the Soil Conservation Service, the Federal Crop Insurance Corporation, and the Sugar Division are hereby placed under the direction and supervision of an Agricultural

Adjustment and Conservation Administrator. The Administrator, or, in his absence or inability to act, an Assistant Administrator, shall, as personal representative of and under the general direction and supervision of the Secretary, be responsible for the activities carried out by these agencies.

2. In the exercise of the authority vested in him by paragraph 1 of this memorandum, and in accordance with the applicable laws and regulations, the Administrator, or the Acting Administrator, shall, among other things, with respect to the agencies placed under his direction,

- a. direct and supervise their activities;
- b. direct and supervise the work of their officers and employees;
- c. delegate, in his discretion, his authority to their officers and employees;
- d. utilize their personnel, funds, property*, and services; and
- e. consolidate or integrate their administrative, technical, staff, and other services.

3. Mr. R. M. Evans is hereby designated as the Agricultural Adjustment and Conservation Administrator and Mr. Dillon S. Myer, in addition to the duties heretofore assigned to him, is hereby designated as Assistant Administrator of Agricultural Adjustment Conservation.

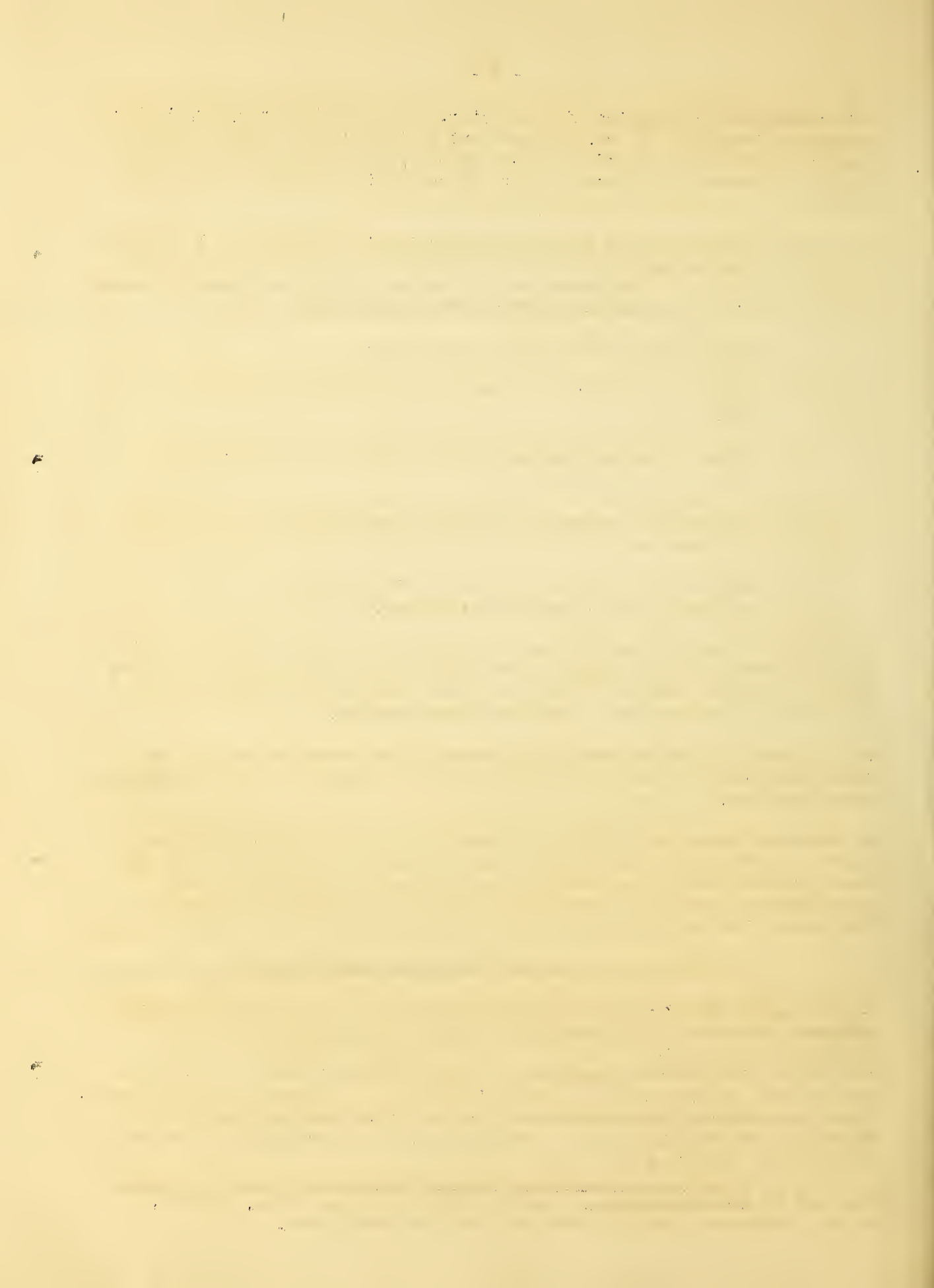
4. Mr. Fred Wallace is hereby designated as the Administrator and Mr. E. D. White as the Assistant Administrator of the Agricultural Adjustment Administration.

5. Messrs. Wallace and White are hereby designated as Members of the Board of Directors of the Federal Crop Insurance Corporation to take the places made vacant by the resignations of Messrs. C. W. Kitchen and B. R. Stauber. Mr. R. M. Evans will continue to serve as a Member and Chairman of the Board of Directors of the Corporation.

PART II - Agricultural Marketing Administrator

6. The Agricultural Marketing Service (except for the Division of Agricultural Statistics), the Commodity Exchange Administration, and the Surplus Marketing Administration are hereby placed under the direction and supervision of an Agricultural Marketing Administrator. The Administrator, or, in his absence or inability to act, an Assistant Administrator, shall, as personal representative of and under the general direction and supervision of the Secretary, be responsible for the activities carried out by these agencies.

*As used in this memorandum, property includes books, files, records, papers, equipment, and all other property and facilities.



7. In the exercise of the authority vested in him by paragraph 6 of this memorandum, and in accordance with the applicable laws and regulations, the Administrator, or the Acting Administrator, shall, among other things, with respect to the agencies placed under his direction,

- a. direct and supervise their activities;
- b. direct and supervise the work of their officers and employees;
- c. delegate, in his discretion, his authority to their officers and employees;
- d. utilize their personnel, funds, property and services;
and
- e. consolidate or integrate their administrative, technical, staff, and other services.

8. Mr. Roy F. Hendrickson is hereby designated as the Agricultural Marketing Administrator, and Mr. C. W. Kitchen, in addition to the duties heretofore assigned to him, is hereby designated as the Assistant Administrator.

9. Mr. E. W. Gaumnitz is hereby designated as the Administrator of the Surplus Marketing Administration.

10. The Office of the Director of Marketing is hereby abolished.

PART III -- Agricultural Research Administrator

11. The Bureau of Animal Industry, the Bureau of Dairy Industry, the Bureau of Plant Industry, the Bureau of Agricultural Chemistry and Engineering, the Bureau of Entomology and Plant Quarantine, the Bureau of Home Economics, the Office of Experiment Stations, and the Beltsville Research Center are hereby placed under the direction and supervision of an Agricultural Research Administrator. The Administrator, or, in his absence or inability to act, an Assistant Administrator, shall, as personal representative of and under the general direction and supervision of the Secretary, be responsible for the activities carried out by these agencies.

12. In the exercise of the authority vested in him by paragraph 11 of this memorandum, and in accordance with the applicable laws and regulations, the Administrator, or the Acting Administrator, shall, among other things, with respect to the agencies placed under his direction,

- a. direct and supervise their activities;
- b. direct and supervise the work of their officers and employees;
- c. delegate, in his discretion, his authority to their officers and employees;

d. utilize their personnel, funds, property, and services;
and

e. consolidate or integrate their administrative, technical,
staff, and other services.

13. Mr. E. C. Auchter is hereby detailed from his post as Chief of the Bureau of Plant Industry and designated as the Agricultural Research Administrator.

PART IV - Extension Service

14. Mr. M. S. Eisenhower, in addition to the duties heretofore assigned to him as Land Use Coordinator, is hereby designated as the Associate Director of Extension Work.

PART V - Bureau of Agricultural Economics

15. Mr. H. R. Tolley, in addition to the duties heretofore assigned to him, shall, under the general direction and supervision of the Secretary, have charge of the activities of the Division of Agricultural Statistics of the Agricultural Marketing Service.

16. In carrying out the duties vested in him by paragraph 15 of this memorandum, the Chief of the Bureau of Agricultural Economics is authorized and directed to utilize the funds, personnel, property, and services available to the Division of Agricultural Statistics, and for that purpose, he is hereby designated, in addition to the duties heretofore assigned to him, as Associate Chief of the Agricultural Marketing Service.

PART VI - Agricultural Defense Board

17. To assist the Secretary, the Under Secretary and the Assistant Secretary in obtaining the most efficient administration of the programs of the Department, there is hereby established the Agricultural Defense Board. This Board shall be composed of the Agricultural Adjustment and Conservation Administrator, the Agricultural Marketing Administrator, the Agricultural Research Administrator, the Farm Security Administrator, the Rural Electrification Administrator, the Chief of the Forest Service, the President of the Commodity Credit Corporation, the Governor of the Farm Credit Administration, and the heads of the Office of Agricultural Defense Relations, Bureau of Agricultural Economics, and the Extension Service. It shall be the duty of the Board to meet with and advise the Secretary as he may request.

18. The agricultural Program Board is hereby abolished.

PART VII - Administrative Committee

19. To facilitate the execution of the organizational changes outlined in this memorandum, there is hereby established for such period as may be necessary an administrative committee composed of the Solicitor, the

Director of Personnel, and the Director of Finance. The Solicitor shall act as chairman of the committee. The committee shall have the authority to determine the construction and the application of the provisions of this memorandum.

PART VIII - Miscellaneous

20. All previous memoranda are superseded to the extent that they conflict or are inconsistent with the provisions of this memorandum.

21. The provisions of this memorandum shall be effective on and after December 15, 1941.

Claude R. Wickard

Secretary.

